

Hornsea & District u3a

Committee Meeting Minutes – Tuesday 28th July 2026

Present: Hazel Adamson (Chair), Paddy Thompson (Vice-Chair), Adam Wilkinson (Secretary and Publicity Officer), Kevin Bullas (Treasurer), Sheila Ellis (Membership Secretary), Rosemarie Bishop (Groups Coordinator and Safeguarding Officer), Angela Atkinson (Grants Officer), Simon Stagg (Speaker Seeker), Kath Connor (Committee Member without portfolio), and Trina Rowe (prospective Committee Member).

1. Apologies.

Rita Bremer (Welfare & Volunteers Officer).

2. Minutes of meeting of 30th June 2026 agreed and signed.

3. All matters arising covered as part of July's meeting. All uncompleted Actions carried forward and re-listed.

4. Chair's report

- a. The Chair welcomed Trina Rowe (prospective Membership Secretary) to the meeting. Trina was accordingly co-opted onto the Committee.
- b. Recent Accord meeting focused on Welfare and Safeguarding with an update on Gift Aid claims. Only Hornsea & District u3a and Cottingham u3a have a Welfare Officer at present. All Accord u3as understood the need for safeguarding provision, but in a common sense and practical way, recognising that u3a Committee members, groups leaders, etc., are all volunteers and not safeguarding experts, or professionals.
- c. Cottingham u3a is considering organising trips, holidays, etc., that would be open to u3a members in the Accord. Kath Connor to follow up.
- d. Motion circulated for TAT AGM discussed. Concern had been raised by two other u3as that in promoting the u3a nationally, TAT had ventured too far away from its 'education' remit and had moved into social prescription or a suggested formal welfare provision. Committee consensus was that we did not

agree with the concern; TAT is reasonably able to say that being a u3a member can help build social networks, ease loneliness, provide meaningful activities, etc. This does not necessitate the need for a paid Welfare role, or a formal structure or changes to any Constitutional aims. The beneficial welfare related aspects of being in a u3a are incidental and consequential of its activities, not its primary purpose.

- e. The Chair, Secretary and other Committee members are often contacted by third party organisations, asking if their product/service can be promoted to the membership. It was agreed that to minimise unnecessary email content and manage any perceived conflicts of interest, only promotion of other u3a related activities would occur to our own u3a members.
- f. It was agreed that the Chair would ask Members to bring any spare garden produce to swap / donate at September's monthly meeting.

Action: All – items for next edition of Hornsea Community News and all member email to the Chair asap.

Action: Chair to provide Kath Connor with Cottingham u3a's Outings person's details.

5. Vice-Chair's report

- a. January 2027 meal discussed. Discussion re menu and pricing on-going. DJ is booked for 1200 - 1600. £50 per hour.
- b. Vice-Chair had not had opportunity to contact the non-renewing members allocated.

Action: Vice-Chair to continue progress re planning of the January meal.

Action: Vice-Chair to complete follow up phone calls with non-renewing members and report back to Membership Secretary.

6. Treasurer's report

- a. Transition to new Treasurer in progress.
- b. Bank balance remains healthy.

- c. Year end accounts need finalisation and sharing with the Auditor.
- d. Gift Aid information to collate and submit to HMRC.
- e. Asset Register to be reviewed and re-shared with the Committee.
- f. Contingency fund account to be set up.

Action: Treasurer to set up a fixed term savings account (or similar) to hold a contingency fund / emergency fund in keeping with TAT good practice guidance.

Action: Treasurer to progress completion of Year End accounts and provide to auditor for review.

Action: Gift Aid claim to submit to HMRC.

Action: Treasurer to update the Assets Register and share with the Committee.

7. Secretary's report

- a. Attendance at the u3a national Festival in early July was discussed. Structure, gifts, ideas, etc., shared with the Committee.
- b. 1 Day Summer School idea progressed. Will be Tuesday 8th June 2027 at Hornsea Village. Committee approved the idea and allocating grant funds to help pay for the event.

Action: Secretary, Grants Officer, and Speaker Seeker to meet to progress next stage of the Summer School planning.

Action: Chair to announce a 'hold the date' in her all members emails and ask for volunteers to help with subgroups and planning ideas, etc.

Action: All to suggest ideas for speakers, activities, food, and cookery demonstrations.

8. Grants Officer's report

- a. Withernsea Wind Farm grant has been approved, awaiting receipt of funds.
- b. Cookbook progressing slowly.

- c. Bra Bank donations have been sent off to the charity.

Action: Grants Officer to investigate funding to support Summer School.

9. Membership Secretary's report

- a. Currently 225 members; 20 new members since 1 April 2026.

10. Group Coordinator's report

- a. Discussion around possibility of creating some more active/activity-based groups. Many of the group's activities are sedentary. It was recognised that many physical-based activities (exercise, dancing, rambling, swimming, etc.,) already exist in Hornsea outside the u3a.
- b. Discussion around how to inspire members to become group leaders and help them understand that it does not have to be onerous. There is help and support nationally, regionally, and locally to get a group up and running.
- c. As requested, website contact details for group leaders updated, and generic email addresses created where wanted.

Action: Group Coordinator to provide simple role description of an interest group leader to share at the monthly meeting and add to the new member welcome pack.

Action: Chair to promote being a group leader in her email and at the monthly meeting. Also, Chair to ask members to suggest groups that they would like (re)established that do not currently exist.

11. Speaker Seeker's report

- a. Feedback on Alan Hutton's talk about 'trees since the Ice Age' was overwhelmingly positive. Interesting and informative.
- b. October's speaker is confirmed as Charlotte Newbold with a 'scam awareness and cyber security' talk.

12. Welfare & Volunteers Officer's (WVO) report

- a. Hornsea Town Hall booked for Friday 4th June 2027 for the Volunteer 'thank you' afternoon tea

13. Publicity Officer's report

- a. New leaflet on hold until September.
- b. Diana Evans is helping manage the website and will take ownership of the Facebook page.
- c. Redesign of the Boards inside Floral Hall is on hold, pending Sue Gray's availability.

14. Discussion Topic

- a. Following an initial discussion at June's Committee meeting in respect of the role of unpaid carers, Simon had provided a proposal in respect of gauging interest amongst the members in setting up an interest group/support network.
- b. The Committee recognised that some/many of our members may be currently or will be in the future (to some extent), an unpaid carer.
- c. Whilst sympathetic and supportive to what might be a challenging situation for our members, it was not clear how responding would be within Hornsea & District u3a's remit or appropriate to our abilities and experience.
- d. Being cognisant of the fact that this might be an area where some members do need help, it was concluded that signposting support and guidance might be more appropriate. Simon agreed to investigate further resources, sources of help, relevant organisations and collate information that could be shared more widely.

Any Other Urgent Business – none discussed

Next meeting:

Tuesday 25th August 2026 at 09:30 Hornsea Inshore Rescue.